

Old Capitol Building  
PO Box 47200  
Olympia, WA 98504-7200



Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

k12.wa.us

## Declaration on Commercial Purposes for Public Records Requests

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Description of requested records:

Requestor's intended use for the requested information:

### Declaration:

I hereby declare, under penalty of perjury under the laws of the State of Washington, that the list of individuals I have requested from the Office of Superintendent of Public Instruction will not be used for any commercial purpose in violation of RCW 42.56.070(8). I understand that "commercial purposes" means the person/entity requesting the records intends to use them for any form of business activity intended to generate revenue or financial benefit.

**Signature:** \_\_\_\_\_

Send the completed form or written request for records to any one of the following options:

**E-mail** (Preferred): [publicrecordsrequest@k12.wa.us](mailto:publicrecordsrequest@k12.wa.us)

**Fax:** 360-753-4201

**Mail:** Office of Superintendent of Public Instruction  
Attn: Public Records Officer  
Old Capitol Building, 600 S. Washington  
PO Box 47200  
Olympia, WA 98504-7200

**In-Person:** Office of Superintendent of Public Instruction  
600 Washington Street SE  
Olympia, WA 98504-7200