



K–12 Data Governance Group Meeting Minutes

Tuesday, December 11, 2018
1 p.m.–3 p.m.

OSPI – Brouillet Conference Room
600 Washington St. SE
Olympia, WA 98504

Welcome and Introductions - *Emily Rang, Director of Data Governance, OSPI*

- Meeting called to order at 1:08 p.m.
- Agenda reviewed
- Introductions
 - New Members:
 - Alicia Jacob, Yakima SD
 - Ellen Perconti, Mary M. Knight SD and Grapeview SD
 - Lester Brown, Washougal SD
 - Carol Lewis, Cheney SD (Alternate)
 - Erik Grotzke, Federal Way HS (Alternate)
 - Myron M. Hammond, Insight School of Washington (Alternate)

October 2018 Minutes Posted/Check-in on SharePoint with Login

- The October meeting minutes are posted to the [K-12 Data Governance Meetings Web Page](#) and SharePoint
- Contact [Robin Howe](#) with SharePoint questions

Update on Data Governance - *Emily Rang, Director of Data Governance, OSPI*

- K-12 Data Governance Duties
 - Identify critical research and policy questions, reports, and other information for a K-12 data improvement system
 - Create a comprehensive requirements document that details technical capacity needed by school districts and the state to meet the Legislature's expectations
 - Conduct a gap analysis that analyzes the current system compared to the Legislature's intent



- Focus on financial and cost data necessary to support K-12 Financial Models and funding formulas
- Define the operating rules and governance structure for K-12 data collections
- Updating Membership Rules and Responsibilities –
 - Incorporates changes into policy and procedure manual
 - K-12 Data Governance policy and Procedure manual is from 2015- Draft changes will be sent out in December
 - Contact [Emily Rang](#) with any other changes or language that needs to be addressed

Presentation by 4 Culture – *Charlie Rathbun (Arts Program Director), Una McAlinden (Arts Ed Specialist), and Candace Gratama (Data Consultant)*

- Sharing of preliminary findings from the CEDARS arts data provided
- Using factors of student data such as gender, free and reduced lunch, and race/ethnicity to review different outcomes in schools and districts
- Follow this link to review the slides of the presentation: [4 Culture](#)

Review Data Collection Timeline and Process - *Emily Rang, Director of Data Governance, OSPI*

- 6 Proposals from program staff- multiple groups in OSPI, including partnering with ERDC on one proposal
 - Approved proposals get drafted into CEDARS Data Manual or CEDARS Reporting Guidance documents in December/January.
 - CEDARS stakeholders and OSPI staff continue to refine in bi-monthly meetings and in-person in January/February.
 - CEDARS data manual for 2019-20 is published by the end of February.
 - CEDARS data manual proposal changes for 2020-21 begin in Spring 2019!

CEDARS Data Collection Requests for 2019-20

1. Student Grade History Workgroup Recommendations (Approved)- *Katie Weaver-Randall, Director of Student Information, OSPI*
 - Proposal would replace student grade history and student schedule files with a student courses file that captures outcome data for the school year and a second file that is specific to how the student meets graduation requirements
 - Separating the collections in this way will enable more valid and reliable data use.



- Continue to work with stakeholders to refine the proposal with CEDARS Stakeholders (feedback is integrated in the request)- would not require districts to collect new data
 - Recommendation from committee: collect the data and move forward to CEDARS collection in 2019-20

- 2. Remove Generic State Course Codes (Approved)- *Katie Weaver-Randall, Director of Student Information, OSPI*
 - Proposal modified to SY 2020-21 removal of generic values for elementary curriculum and middle/jr. high curriculum in state course code list, requiring schools to schedule individual courses by subject area for certain content areas and by grade level course.
 - Recommendation from committee: move forward to CEDARS with communication to districts on future changes to course codes before implementation

- 3. Dual Language Program and Language (Approved)- *Kaori Strunk Statistician for Title II, Part A and Special Program, OSPI*
 - Proposal requests the addition of a course-level element that indicates if the course is a dual language course and if so, asks for the languages of instruction.
 - Currently, 55 schools have dual language grants and provide services to students but there is no data inventory statewide for dual language program offerings and who is teaching dual language
 - Previously approved at October meeting, update from technical work done with CEDARS stakeholders- determined to be feasible after review

- 4. Online Program Provider (Approved)- *Rhett Nelson, Director of Alternative Learning, OSPI*
 - This data would allow for the Alternative Learning Department to do monitoring and evaluation of effective programs during approval or the re-approval process
 - Collection design and structure is left to be decided by CEDARS stakeholders



- Previously approved at October meeting, update from technical work done with CEDARS stakeholders- determined to be feasible after review
- 5. Student Level Restraint and Isolation (Approved)- *Katie Weaver-Randall, Director of Student Information, OSPI*
 - Proposal modified to include staff injuries, duration of restraint or isolation and clarification of definitions and valid values.
 - Recommendation from committee: move forward to CEDARS Stakeholders for collection in 2019-20 School Year

Comments and Observations from the Audience or Public –

- Allen Miedema- Thank you for getting more school district people involved.
- Greg Beck- (to the committee) - Think about ways to cover the lifecycle of data changes and collecting data (18 month cycle). Feedback on whether we should engage moving the cycle back and have conversations about making changes and collecting data to make it usable.
- Susan Canaga- See concentrated effort in the spring to give a three month during the summer when work tends to slow.
- Warren Wessling- Would like to see how this group is operationalized and possible shadowing of members.

Meeting adjourned at 3:00 p.m.

Members in Attendance

Allen Miedema
David Kinnunen
Erik Grotzke
Katie Weaver Randall
Myron M. Hammond

Steve Young
Susan Canaga
Tammy Cordova via Warren Wessling

Northshore School District
Office of the Superintendent of Public Instruction
Federal Way High School, Federal Way Public Schools
Office of the Superintendent of Public Instruction
Insight School Washington, Quillayute Valley School District
Office of the Superintendent of Public Instruction
Office of Superintendent of Public Instruction
Washington State Department of Children, Youth, and Families

Members Participating Virtually



Office of Superintendent of Public Instruction
Chris Reykdal, State Superintendent

*All students prepared
for post-secondary pathways,
careers, & civic engagement.*

Alicia Jacob
Carol Lewis
Cheryl Ricevuto
Judie Jaeger
Julia Cramer
Lester Brown

Yakima School District
Cheney School District
Profession Educators Standards Board (PESB)
Seattle Public Schools
Washington State Institute for Public Policy
Washougal School District

Members Not in Attendance

Andrew Parr
Arina Gertseva
Barbara Lucenko
Dana Anderson
Dr. Jim Smith

Dr. Min Sun
Ellen Perconti
Karen Pyle
Marty Daybell
Michael Mann

Mick Miller
Scott Poirier
T.J. Kelly

State Board of Education
Washington State Center for Court Research
Washington State Department of Social Health Services
Educations Service District 113
Commission on African American Affairs & Educational
Opportunity Gap Oversight and Accountability
Committee
University of Washington College of Education
Mary M. Knight School and Grapeview School District
Education Research and Data Center (ERDC)
Washington School Information Processing Cooperative
Legislative Evaluation and Accountability Program
Committee
educational Service District 101
Washington Education Association
Office of Superintendent of Public Instruction



Office of Superintendent of Public Instruction
Chris Reykdal, State Superintendent

*All students prepared
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Staff and Public in Attendance

Robin Howe
Kaori Strunk
Nicole Gonzalez
Rhett Nelson
Anne Banks

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