

Old Capitol Building
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Olympia, WA 98504-7200



Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

k12.wa.us

September 8, 2023

Action Required
Due date: October 31, 2023
 Informational

BULLETIN NO. 059-23 OFFICE OF SYSTEM AND SCHOOL IMPROVEMENT

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School District Homeless Liaisons

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Annual McKinney-Vento Homeless Student Data Collection

CONTACT: Melinda Dyer, Assistant Director
360-725-6505, Melinda.dyer@k12.wa.us

PURPOSE/BACKGROUND

The Federal McKinney-Vento Act requires all school districts to identify, enroll, and serve children and youths living in homeless situations. The Office of Superintendent of Public Instruction (OSPI) is required to annually collect and report district-level data regarding homeless children and youths enrolled in public schools. The deadline for districts to review and make any changes to their homeless student data through OSPI's Education Data System (EDS) is October 31st.

To avoid identification and reporting errors, it is imperative that district staff members are familiar with the broad definition of homelessness as clearly outlined in the McKinney-Vento Act.

All students meeting the McKinney-Vento definition of homeless, regardless of whether they received specialized district services, must be identified, and counted. Please refer to the attached Identification of Children and Youth Experiencing Homelessness document for detailed information on the identification of children and youth who meet the federal definition of homeless according to the McKinney-Vento Act.

To review the data for students identified as homeless under McKinney-Vento, within the Comprehensive Education Data and Research System (CEDARS), data can be viewed in CEDARS>Reports>Enrollment>District Student Attribute and Enrollment select the following –

- School Year
- District/School
- Attribute to view
- Within the drop-down menu select Homeless
- Unduplicated – select No
- Display – select Student Details

If your district identifies any needed updates or changes, they will need to first be made in your student information system (SIS) and then included in a CEDARS submission for the reporting school year.

INFORMATION AND ASSISTANCE

The EDS homeless student data collection application must be completed by October 31st. If you have questions or need assistance with the federal McKinney-Vento data collection forms, please contact Melinda Dyer, Assistant Director, at melinda.dyer@k12.wa.us, or Lydia Lemon, Administrative Assistant, at lydia.lemon@k12.wa.us 360-725-6505. The agency TTY is 360-664-3631.

For technical assistance, please contact OSPI Customer Support at customersupport@k12.wa.us or the toll-free number at 800-725-4311. For any questions or assistance with CEDARS data, please contact AskSI@k12.wa.us or 360-725-6358.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT
Deputy Superintendent

Veronica Gallardo
Assistant Superintendent
Office of System and School Improvement

Liza Hartlyn
Director
Continuous Improvement and Student Support

CR:sc

Attachment 1: Identification of Children and Youth Experiencing Homelessness

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Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.