

**Work-Integrated Learning Advisory Committee  
Regular Meeting**

**Office of the Superintendent of Public Instruction  
Brouillet Conference Room**

**March 5, 2019**

**1:00 –4:00 p.m. (PST)**

**Members in Attendance:** Rebecca Wallace, designee to the Superintendent of Public Instruction  
Derek Jaques, representing K–12 CTE educators  
Denise Reddinger, representing school counselors  
Nova Gattman, designee of the Workforce Training Board (WTB)

**Members Absent:** Representative Sharon Tomiko Santos  
Representative Luanne Van Werven  
Senator Ann Rivers  
Senator Lisa Wellman  
John Aultman, representing the Office of the Governor  
Alice Madsen, representing Community and Technical Colleges

**Staff to the Committee:** Samantha L. Sanders, OSPI  
Lance Wrzesinski, OSPI (absent)  
Andrew Clancy, OSPI  
Susan Locke, OSPI

**Meeting Guests:** Anna Nikolaeva, Employment Security Department (ESD)  
David Beard, School's Out Washington  
Nate Humphrey, State Board of Community and Technical Colleges (SBCTC)  
Chris Pierson, Aerospace Joint Apprenticeship Committee (AJAC)  
Shannon Matson, AJAC  
Lisa Kelley, Labor and Industries (L&I) (via conference call until 2:00 p.m.)

**Call to Order:** The meeting was called to order at 1:06 p.m. Advisory committee members were informed that an audio recording of the meeting was occurring for the purpose of supporting written minutes, and as such would be subject to public records request per *Chapter 42.56.030 RCW – Public Records Act*. Attendees were welcomed and invited to introduce themselves. Committee members were asked to complete a poll for the purpose of identifying/selecting the location for meeting four to be held the afternoon of May 1, 2019. Committee may respond to the [poll](#) if they were unable to during the course of the meeting or absent. Also, of note, meeting five will be held in the Olympia area on June 11, 2019, 1:00–4:00 p.m.

**Committee Chair(s) Selection:** Rebecca Wallace who has served as interim chair reported the earlier nomination of Derek Jaques and Representative Sharon Tomiko Santos as co-chairs. Nova Gattman moved that Derek Jaques and Representative Sharon Tomiko Santos serve as co-chairs to the committee.

The motion was seconded by Denise Reddinger and carried unanimously. Derek took over chair for the meeting subsequent to the vote.

**Approval of Prior Minutes:** Derek called for a motion to approve the minutes of January 10, 2019 meeting. Nova Gattman noted the reference at the end of the minutes where Representative Sharon Tomiko Santos suggested the opportunity for the committee to make requests of the Legislature as a future discussion point. Denise Reddinger moved to approve the minutes of January 10, 2019 as presented. The motion was seconded by Rebecca Wallace and carried unanimously.

**Updates on Proposed Policy Related to Committee Work (6):** Nova Gattman and Rebecca Wallace presented on legislative initiatives, and both Nova and Rebecca referenced key bills included as Attachment "B" – Legislative Update Work-Integrated Learning Bills of Interest PowerPoint presentation. Nova also provided the committee with a separate handout on the Governor's initiatives, included as Attachment "C" – Career Connect Washington: Building a Stronger Future. Rebecca Wallace further discussed Career Launch and related legislation, included as Attachment "D" – Career Launch Legislation PowerPoint presentation.

**Committee Discussion and Questions:** Derek asked the committee to consider/discuss the following;

- What should the committee be asking for? What do we need, what resources, people, etc.?
  - Committee discussion around meeting frequency, duration and the role/usage of subcommittees to continue the work. Derek called for a motion for committee meetings to be held bi-monthly. Nova moved bi-monthly committee meetings be held. The motion was seconded by Denise and carried unanimously. Derek noted that when the meeting includes a site visit the duration of the meeting will be extended.
- What can we expose as a good practice in the field?
  - Derek indicated that consideration of forming a subcommittee will be part of the agenda later.
- Discussion around the development of a timeline to provide the requested recommendations to meet the July 2022 deadline, Attachment "E" – DRAFT WILAC Timeline.
  - Nova suggested the use of public forums to obtain information to direct the work and later to seek measurement of the committee's progress/work.

Rebecca summarized the items identified for further action:

1. Funding to support six meetings per year with knowledge that there will be subcommittee work between the meetings.
2. Committee is interested in completing site visits in order to elevate promising practices. When a site visit is scheduled the duration of the meeting will be extended.
3. Questions around supporting the potential data collection element and recognition of the associated costs with limited funding at the school district level.
4. Committee expressing interest in participation in regional and statewide events (summits) with additional interest in supporting local pilot programs.
5. Committee to watch the progress of the Career Connect Washington Bill and make any necessary adjustments on focus with belief that a younger age will be a critical area, and over the ensuing six months gain a firm understanding of what is already out in the system.

6. Develop a high demand occupations list.

**Spotlight on Existing Programs (5)(7):** Shannon Matson and Chris Pierson presented on Aerospace Joint Apprenticeship Committee (AJAC). Shannon provided some history around AJAC and presented detail about AJAC activities, included as Attachment "F" – Youth Apprenticeship Washington PowerPoint presentation. She highlighted the progression of apprenticeship, definition of and their role in expanding these opportunities. To further demonstrate to the committee their program, Shannon shared [AJAC Youth Apprenticeship: Breaking the Mold](https://youtu.be/g7nl-HYWUoA) (<https://youtu.be/g7nl-HYWUoA>) to highlight the success of their apprenticeship program and the educational story. The committee expressed a desire to further engage AJAC with the committee/subcommittee work. Shannon and Chris also provided the committee a folder of additional supporting references:

- Attachment "G" – AJAC Executive Summary
- Attachment "H" – Youth Apprenticeship, Executive Summary
- Attachment "I" – Manufacturing Academy (Brochure)
- Attachment "J" – Advanced Manufacturing Prep (AMP)

**Committee Discussion and Questions:**

- Sought clarity around registered apprenticeship and career launch as related to the age of the participant.
- Discussion of the barriers for students – access/equity issue based on the student's school district enrollment and the regional employer relationship limitations.
- AJAC would be one of the locations the committee should consider visiting and also hope their program would consider participating in subcommittee.

**Subcommittee Discussion:** Derek noted that from the discussions brought forth for subcommittees his recommendation to proceed with motions as follows:

- Policy subcommittee,
  - Rebecca motioned to establish a policy subcommittee at least co-chaired by Nova Gattman with a standing report to be provided at all future meetings with the knowledge that the timing might change due to legislative activities. Denise seconded the motion and Derek opened for discussion. Nova asked if it was the intent to section off all policy to a committee noting the limitations of committee members. Further asking if it would be the intent for the subcommittee to report about what is happening/changing? Rebecca amended the motion to confirm the work would be about related legislative actions to enable the subcommittee to provide guiding recommendations for delivery to legislative members. Rebecca further confirmed that OSPI Government Relations team is in a supporting capacity since the agency is providing staff to the committee and subcommittees. Derek called for the vote and the amended motion was carried unanimously.
- Application Criteria subcommittee,
  - Denise motioned to establish an application criteria subcommittee. The motion was seconded by Nova and carried unanimously.

**Future Meeting Planning:** Derek advised that during future meetings the two subcommittees will

further identify membership and the work of these committees.

**Final Announcements and Conclusion of Meeting:** Derek requested completion of the Membership Response Form for future meeting guidance and adjourned the meeting at 3:59 p.m.



Attachment A -  
WILAC Tasks.pdf



Attachment B -  
Legislative Update



Attachment C -  
VCCW Building a Strc



Attachment D -  
Career Launch Legis



Attachment E -  
WILAC Timeline Draf



Attachment F -  
Youth Apprenticeshi



Attachment G -  
AJAC Exeuctive Sum



Attachment H -  
Youth Apprenticeshi



Attachment I -  
Manufacturing Acac



Attachment J -  
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