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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

January 31, 2022

(X) Action Required
Due date: February 28, 2022
() Informational

BULLETIN NO. 009-22 SECONDARY EDUCATION AND PATHWAY PREPARATION

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
Educational Service District Special Education Directors
School District Career and Technical Directors
Public Charter Schools
Tribal Compact Schools

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: 2022–23 Annual Career and Technical Education Program Approval Submission
Window Extended

CONTACT: Samantha L. Sanders, Career and Technical Education Director
360-742-9522, samantha.sanders@k12.wa.us

PURPOSE/BACKGROUND

Beginning in the 2017–18 school year, and annually thereafter, all approved Career and Technical Education (CTE) courses will be reapproved as part of the Program Approval process managed in the Education Data System CTE Application. Program Approval preview and submission windows have established due dates, and programs are approved on a five-year cycle. Find assigned group numbers for the Program Approval five-year cycle in the attachment, 2022–23 Program Approval Cycle.

CTE Program Approval in EDS is used to meet legislative requirements as defined under the Revised Code of Washington ([RCW 28A.700.010](#)). The purpose of CTE Program Approval is to make certain that all CTE courses:

- Ensure academic rigor;
- Align with the state’s education reform requirements and CTE Program Standards;
- Help address the skills gap of Washington’s economy; and
- Maintain strong relationships with local CTE advisory councils for the design and delivery of career and technical education.

EXTENSION OF 2022–23 CTE PROGRAM APPROVAL SUBMISSION WINDOW

Due to COVID-19 impacts on Local Educational Agency (LEA) staffing, errors with the system, and increased technical assistance efforts to support LEAs who did not complete Program Approval in the 2017–18 school year or subsequent school years, the Office of Superintendent of Public Instruction is extending the Program Approval submission window to February 28th..

LEAs that do not complete Program Approval by February 28th, are required to submit new applications for each course in the assigned program area group rotation that will be offered in the 2022–23 school year in the CTE Application Management system in EDS to maintain compliance and claim CTE enhanced funding. New course applications must be submitted by April 15th.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Samantha L. Sanders, at 360-742-9522 or email samantha.sanders@k12.wa.us. The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

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CR: jp

Attachment(s): 2022–23 Program Approval Cycle

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