

K-3 Class Size Compliance FAQ

Q.1. Where is the language that requires school districts to demonstrate a required class size in order to maximize their K-3 funding through the class size to teacher calculations?

A. The class size compliance language is found in [RCW 28A.150.260\(4\)\(b\)](#):

“(b)(i) Beginning September 1, 2019, funding for average K-3 class sizes in this subsection (4) may be provided only to the extent of, and proportionate to, the school district’s demonstrated actual class size in grades K-3, up to the funded class sizes.”

Q.2. When did this language take effect?

A. K-3 class size compliance calculations took effect the 2019–20 school year and continues in 2020-21 school year.

Q.3. At what level will the compliance calculations be performed?

A. There will be one K-3 class size compliance calculation per district. Calculations will be performed at the district level as they were for the 2015-16 school year.

Q.4. How will the compliance calculations be displayed?

A. There will be a report for K-3 class size compliance included in the apportionment reports of each district for the months which the compliance calculations are made.

Q.5. Where will the enrollment come from for the compliance calculations?

A. Enrollment will be taken from the P-223 reporting and will match the 1191ED Apportionment Report, utilizing annual average FTE as of the calculation. Enrollment will appear on the compliance reports as follows:

P-223
Student FTE
1,710.23

Q.6. When will the compliance calculations be performed?

A. The compliance calculations will be performed three times a year in January, March, and June.

Q.7. Will students and teachers coded to Alternative Learning Experience (ALE) programs be included in the compliance calculations?

A. No. Since ALE students do not generate teacher units through the class size calculation in the funding formula, they will be excluded from the calculation.

Q.8. When will S-275 data be pulled out of the database for the purpose of compliance calculations?

A. S-275 data will be pulled as of the cutoff date for January, March, and June as published in the annual S-275 personnel reporting handbook.

Q.9. Which staff will be included in the K-3 compliance calculations?

A. Teachers coded to program 01- Basic Education to grade groupings K, 1, 2, and 3 and are reported in one of the following duty roots will be considered:

- Duty root 31 — Elementary Homeroom Teacher
- Duty root 33 — Other Teacher
- Duty root 34 — Elementary Specialist Teacher
- Duty root 52 — Substitute Teacher
- Duty root 63 — Contractor Teacher

P-223	S-275
Student FTE	Teacher FTE
1,710.23	92.525

Q.10. Should specialists such as P.E. and music teachers be included in the compliance calculation through duty root 31?

A. While specialists will be included in the compliance calculation, they should be coded to duty root 34 not duty root 31.

Q.11. Will staff such as librarians, counselors, or other ESA staff be included?

A. No. Since only teachers are generated through the class size variable in the funding formula, only teachers as defined in Q.9. above will be included in the compliance calculation.

Q.12. Will program 21 teachers coded to grade grouping K, 1, 2, and 3 be included?

- A. Yes, a portion of program 21 teachers will be included in the class size compliance calculation. The teacher units will be multiplied by the annual percentage of students in special education instruction which was used in the determination of your district’s 3121 revenue.

Program 21 teachers will be included in the report as shown below:

A	B	C	D	E
P-223	S-275	S-275		(C*D)
Student FTE	Teacher FTE	Sped Teacher FTE	3121%	Funded SpEd Teacher
1,710.23	92.525	4.772	26.0%	1.240

Q.13 Will teachers hired after October 1 allowed to be included into the compliance calculations?

- A. Yes. District will be able to report supplemental teacher FTE, as defined in [WAC 392-122-515](#), to be included in the compliance calculation beginning with the most recent calculation performed after the supplemental teacher FTE is reported. Supplemental teacher FTE means the net change in full-time equivalent teachers after October 1 of the school year and not reflected in Report S-275. Districts will report supplemental teacher FTE to OSPI via an Excel based tool that will be available in January.

Supplemental teacher FTE will be included in the report as shown below:

B	C	D	E	F
S-275	S-275		(C*D)	
Teacher FTE	Sped Teacher FTE	3121%	Funded SpEd Teacher	Supplemental Teacher FTE
92.525	4.772	26.0%	1.240	0.322

Total teachers including programs 01, 79, 21, and supplemental teachers will be aggregated on the compliance reports as shown below:

B	C	D	E	F	G
S-275	S-275		(C*D)		(B+E+F)
Teacher FTE	Sped Teacher FTE	3121%	Funded SpEd Teacher	Supplemental Teacher FTE	Total Teachers
92.525	4.772	26.0%	1.240	0.322	94.087

Q.14. How will the demonstrated class size be calculated?

The enrollment (Q.5) will be divided by the sum of teachers (Q.9.), special education teachers (Q.12.), and supplemental teachers (Q.13). The result will be a demonstrated class.

Demonstrated class size will be shown on the compliance reports as follows:

A	B	C	D	E	F	G	H
P-223	S-275	S-275		(C*D)		(B+E+F)	(A/G)
Student FTE	Teacher FTE	Sped Teacher FTE	3121%	Funded SpEd Teacher	Supplemental Teacher FTE	Total Teachers	Demonstrated Class Size
1,710.23	92.525	4.772	26.0%	1.240	0.322	94.087	18.18

Q.15. What class size will be used to generate my K-3 teacher allocation?

- A. Districts will generate a K-3 teacher allocation based on either the demonstrated class size (Q.14.) or the maximum funded class size of 17, whichever is greater and does not exceed 25.23.

The class size used to generate K-3 teacher allocations in apportionment will be shown on the reports as follows:

A	B	C	D	E	F	G	H	
P-223	S-275	S-275		(C*D)		(B+E+F)	(A/G)	
Student FTE	Teacher FTE	Sped Teacher FTE	3121%	Funded SpEd Teacher	Supplemental Teacher FTE	Total Teachers	Demonstrated Class Size	State Budget Class Size
1,710.23	92.525	4.772	26.0%	1.240	0.322	94.087	18.18	17.00
Class Size will be used in Apportionment (Not less than 17 & not to Exceed 25.23)								18.18