Paraeducator Certificates
Professional Certification

Fundamental Course of Study (FCS)

The FCS consists of 12 units equaling 28 clock hours. These 28 clock hours will be offered by the paraeducator's employing school district. This is the base training and is required for applying for all the paraeducator certificates.

Paraeducator Certificates

General Paraeducator Certificate

This certificate is earned by completing 70 clock hours in addition to the FCS. Once earned, this is a lifetime certificate.

Subject Matter Certificates-English Language Learner (ELL) and Special Education

Each certificate is earned by completing 20 clock hours in that subject area in addition to the FCS. The 20 clock hours earned toward each Subject Matter Certificate may be used towards the General Paraeducator Certificate. These certificates have a 5-year validity and may be renewed.

Advanced Paraeducator Certificate

Clock hours for this certificate can be earned starting on the date the paraeducator is issued their General Paraeducator Certificate, not prior. This certificate requires 75 clock hours related to the duties of an Advanced Paraeducator. This certificate has a 5-year validity and may be renewed.

Note: Hours may be earned towards the FCS and certificates on or after **July 1, 2019.**

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Paraeducator Professional Development

How to Log PD (clock hours):

Select:

- View My Applications
- E-Certification
- Manage Your PD Hours Here
- Click Here to Add Professional Development Hours
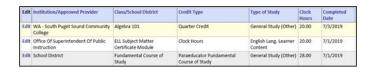

Logging FCS Hours:

- Credit Type: Paraeducator Fundamental Course of Study
- All 28 credits will be logged as a whole
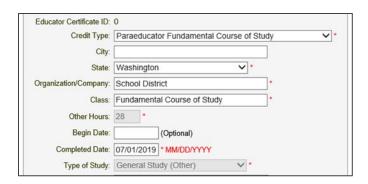- Upload or send Form 1128-10 to the Professional Certification Office

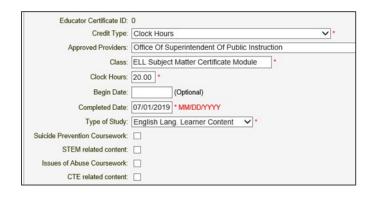## Logging Subject Matter Hours:

- Type of Study: English Lang. Learner Content OR Special Education Content
- This can be one entry or multiple entries depending on whether all 20 hours were completed with one class/course
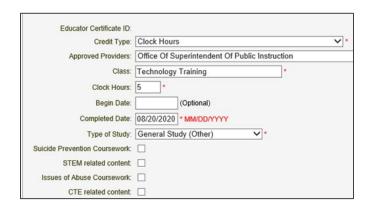- Upload or send Form 1128-11 to the Professional Certification Office

Logging General Hours:

- This can be one entry or multiple entries depending on whether all 70 hours were completed with one class/course
- Upload or send documentation of clock hours or equivalents in the form of transcripts or in-service registration form

Note: Documentation of clock hours is required when applying for a Paraeducator Certificate. Documentation can be uploaded during an application in E-Certification **OR** be sent as a PDF to the Professional Certification Office's email at cert@k12.wa.us.

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