

# Cost Allocation Plan

## (Starting School Year 2019-20)

OSPI uses the actual expenditure data from the school-level financial reports (F196) and school-level final Annual Average Full Time Equivalent enrollment (AAFTE, P223)<sup>2</sup> to arrive at the per-pupil expenditure amount. Districts have the option to report all their district-wide and other non-instructional costs to instructional locations on their F196. Once the F196 data is received by OSPI, no further changes for cost allocation can be made by districts. If districts do not allocate non-instructional costs at the instructional locations, OSPI allocates based on the following mythology.

Expenditure Location <sup>1</sup>	Denominator	Calculation	Result
Non-instructional locations	<u>District</u> Total Grade K-12 Enrollment from Final P223	Expenditure ÷ Grade K-12 Enrollment	Per-pupil amount stays <u>constant</u> for each pupil at each school in the district

For instructional locations, we use the following method.

Expenditure Location	Denominator	Calculation	Result
Instructional locations	<u>School</u> Total Grade K-12 Enrollment from Final P223	Expenditure ÷ Grade K-12 Enrollment	Per-pupil amount <u>varies</u> based on F196 and P223 data at each school

Additionally, OSPI uses the expenditure data to categorize different fund sources - federal, local, and state. This is derived by using a combination of program and sub-fund descriptions within the expenditure data. While non-instructional location cost data provides account level information, the report card per-pupil expenditure analysis has aggregated and isolated these costs into three totals from local, federal, and state fund source. This document is posted on the [EHB 2242 Accounting Changes](#) webpage.

<sup>1</sup> You can reference the most updated and approved location codes on the [EHB 2242 Accounting Changes](#) webpage.

<sup>2</sup>The final SY2019-20 P223 enrollment includes projected enrollment for the month, April through June 2020 due to school closures for COVID 19. This enrollment can be found [HERE](#).

