

Parents Right to Know Requirement

Limited substitute certificates require a Title I, Part A Parent Right-to-Know letter in Title I schoolwide or targeted assistance programs. The letter must be sent when a parent or guardian's child has been taught for *four consecutive weeks* by a teacher who has not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [[ESSA Sec 1112\(e\)\(1\)\(b\)\(ii\)](#)].

Parent-Right-to-Know Letter <i>Required</i> After Four Consecutive Weeks	Parent-Right-to-Know Letter <i>Not Required</i> After Four Consecutive Weeks
Limited Substitute Teaching Certificates <ul style="list-style-type: none">• Intern Substitute• Emergency Substitute	Limited Teaching Certificates <ul style="list-style-type: none">• Conditional• Transitional• Emergency Substitute Teaching Certificates <ul style="list-style-type: none">• Substitute

Optional [templates](#) are available in ten languages.

Related Washington Administrative Code (WAC)

- [WAC 181-79A-231](#) Limited Certificates
- [WAC 181-79A-232](#) Substitute Certificate

For further information, contact:

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