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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

k12.wa.us

March 29, 2024

(X) Action Required

Due date: May 10, 2024

( ) Informational

**BULLETIN NO. 017-24 Elementary, Early Learning, & Federal Programs**

**TO:** Educational Service District Superintendents  
School District Superintendents  
School District Business Managers  
High School Principals  
High School Counselors

**FROM:** Chris Reykdal, Superintendent of Public Instruction

**RE:** Washington State Honors Award Nominations

**CONTACT:** Tony May, Rural Education Program Supervisor  
360-972-4047, [tony.may@k12.wa.us](mailto:tony.may@k12.wa.us)

## **PURPOSE/BACKGROUND**

This bulletin provides instructions to assist high schools in identifying students who qualify for a 2024 Washington State Honors Award from the Office of Superintendent of Public Instruction (OSPI).

The Washington State Honors Award Program was established to promote academic achievement among high school students enrolled in public and approved private schools by recognizing outstanding achievement of graduating seniors.

The top ten percent of Washington's eligible graduating seniors will receive a Washington State Honors Award. The identification of eligible students is determined by a cumulative high school grade point average (GPA) and the demonstration of academic achievement in English Language Arts (ELA) and Mathematic assessments which can include the College Board's Scholastic Aptitude Test (SAT), the American College Test (ACT), the statewide ELA and mathematics assessments, and local assessments. To receive an award, a student must also have completed at least 75 percent of the credits required for graduation and be enrolled in at least three academic core subjects in grade 12.

## PROCESS

The Washington State Honors Award recipients will be identified by high school staff and then submitted to OSPI through an online survey located at:

<https://survey.alchemer.com/s3/7758314/2024-Washington-State-Honors-Award-Submission-Survey>.

Please refer to *Attachment A: Honors Award Identification Instructions* for the steps to identify eligible students. Schools will need to submit this survey for students to be officially awarded.

Thank you for your assistance with this process. OSPI will email the Honors Award certificate, along with further instructions, to each high school that has 2024 Washington State Honors Award recipients after the identification window has closed, no later than May 15th.

## INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Tony May, Rural Education Program Supervisor, at 360-972-4047 or email [tony.may@k12.wa.us](mailto:tony.may@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

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### ***Attachment A: Honors Award Identification Instructions***

*OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or [equity@k12.wa.us](mailto:equity@k12.wa.us).*